

## **HER Business in a Box Agreement**

### **You agree to the following**

You agree to strictly follow the guidelines in this Start Up & Marketing Guide, as well as these rules:

1. Follow data protection procedures when emailing or contacting any HER Business Revolution members and related contacts.
2. Possess up-to-date suitable business insurance.
3. Seek authorisation from HER Business Revolution HQ before securing a meeting venue.
4. Base your marketing and group set up on templates and documents provided by HER Business Revolution HQ.
5. Seek authorisation from HER Business Revolution HQ if creating new content, PR or other related documents.
6. Always work in the best interest of the HER Business Revolution brand and its members.
7. Refrain from creating any additional Facebook pages and groups, or other social media accounts relating to HER Business Revolution, or your group, under any circumstances.
8. Act responsibly on social media and promote the HER Business Revolution brand positively.
9. Ensure that all of your meeting attendees (including your speaker) have booked and paid via the central booking system. Please inform your HQ contact as soon as possible if you experience issues with any attendees refusing to book and make payment.
10. To give 1-months' notice to cancel this agreement. No payments or refunds will be given under this circumstance.

### **We agree to the following**

As a Hostess, HER Business Revolution HQ provide you with:

1. Initial Start Up & Marketing Guide containing all the information and guidance required to set up a HER Business Revolution networking group in your area

2. Documents and templates, which you can use for your meetings
3. A dedicated page for your group/meeting on the HER Business Revolution website (and the use of the booking functions)
4. Additional Training and support relating to your meeting set up and growth (at a small additional monthly cost)
5. Central administration related to your group, including updating and managing your area on the HER Business Revolution website
6. Advice and support through the HER Business Revolution website, as well as via email (up to 1-hour contact during your first month, and by negotiation if additional support is required)
7. Payment of your Membership Referral Commission on a monthly basis, with 30-day payment terms from member's joining date

**Signing of HER Business in a Box Agreement**

By signing below both parties are bound by the terms of this agreement.

Signed by Hostess: \_\_\_\_\_

Name of Hostess: \_\_\_\_\_


Date: \_\_\_\_\_

Group Area: \_\_\_\_\_

Email Address: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Social Media Links: \_\_\_\_\_

Signed on Behalf of HER Business Revolution HQ: 

Name of Signatory: Serena Fordham (Managing Director)

*You can contact HER Business Revolution HQ via our website <https://herbusinessrevolution.biz/contact-us/>*